

SCV-CAMFT BOARD MEETING MINUTES
May 20, 2016

Call To Order: 9:42am by Debra Rojas, President

Present: Ernie Chu, Jacqui Gerritsen, Chandra Rai, Michal Ruth Sadoff,
Debra D. Rojas, Eleanor Scott

Guest: Nancy Orr

Absent: Nancy Andersen, Kim Panelo, Melissa Risso

Action: Upon motion by Chandra and seconded by Jacqui, April minutes were unanimously approved with one abstention by Elizabeth who was not present at the April meeting.

President: Debra Rojas

Debra proposed that the chapter have a booth at the upcoming Menlo Park Block Party on June 15th. The purpose of participating in the event is to provide general mental health and wellness information to the community and to bring awareness of MFTs' role in providing mental health services. Information about how to access the chapter's Therapist Directory will be included in materials available to hand out.

Action: Upon motion by Elizabeth and seconded by Jacqui, the board unanimously approved up to \$200 to cover the \$100 event registration fee plus flyers and snacks for the booth table.

Action: Upon motion by Ernie and seconded by Eleanor, the board unanimously approved up to \$500 for purchasing publicity supplies such as pens, business cards and resource cards for the chapter's use at the Menlo Park event and future events.

Debra will report back to the board about the outcome of the event, including details on the use of chapter publicity materials and associated costs.

Debra noted that Catherine Rodriguez has given notice that she will end her role as Mentor Coordinator as of June, so a new mentor coordinator is needed. Newsletter committee members are also needed.

Debra reported on her phone interviews with candidates for the new board position, Director of Continuing Education Operations, and asked for board input on this appointment. She was pleased and impressed with the high quality of the candidates. The board came to consensus on a candidate to fill the position, and on a process to inform the candidates.

CFO: Ernie Chu

Ernie reported that chapter assets are slightly up, and that income and expenses are holding steady. He will forward the monthly financial reports to the board.

Related to the chapter's desire to migrate the chapter website to Wild Apricot, Ernie reviewed the information he collected about the services and fees of website designers who specialize in Wild Apricot. Chandra, who has relevant background and experience with developing web sites expressed an interest and willingness to be a resource to Jacqui, Michael Jaret and Nancy Orr for this project. During the coming month, Jacqui and Chandra will coordinate a meeting/phone among those four people, and will report back to the board at the June meeting. In the next month, a call with two of the vendors researched by Ernie will be held by those four people, with the goal of selecting one to serve as consultant to the chapter's project. The goal is to have the website migration done by the end of October.

Chapter Coordinator: Nancy Orr

Nancy reported that she and Michael will meet next week to discuss the website.

Nancy reported that a chapter member who is interested in participating as a mentee in the Mentor Program has asked for help in locating a mentor. Nancy tried to locate mentor program information on the website, but it is unclear what the next step should be. Debra will assist Nancy with helping this member.

Executive Session

The board went into executive session to discuss employee compensation.

The meeting was adjourned at 11:30am.

I do hereby attest that these Minutes are an accurate accounting of SCV-CAMFT's Board of Directors Meeting held on May 20, 2016.

Michal Ruth Sadoff, Secretary